

DUTIES OF RESPONSIBILITIES

CITY

1. Provide one (1) trash barrel per pavilion.
2. Sweep the pavilion floor prior to use.
3. Clean tables with soap and water. Tables in pavilions with open sides will be cleaned but are not guaranteed to be clean at the time of use.
4. Provide a key to the pavilion if needed.
5. Provide electrical service to the pavilion.

RENTER

1. Execute & return written agreement.
2. Pay fee as outlined in written agreement.
3. Remove all trash and/or decoration from pavilion and deposit in the trash barrel provided.
4. Lock enclosed pavilion after use.
5. Return the key to Parks & Recreation Office / Garage before the end of the next business day after use.

RESERVATION INFORMATION

(Monticello City Park)

Pavilion Reserved: _____

Reservation Date: _____

Reserved By: _____